



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

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| DELEGATED OFFICER DECISION TAKEN BY: | Martin Eden |
| PORTFOLIO AREA: | Environmental Services |

SUBJECT: Mill Hill community centre roofing scheme

1. DECISION

To approve a budget increase for the re-roofing work at Mill Hill Community Centre.

2. REASON FOR DECISION

At Finance Council on Monday 28 February 2022, members approved a budget of £60,000 for a replacement roof at Mill Hill Community Centre.

On being competitively tendered, in compliance with the Council's procurement procedures, the scheme has produced a best value tender return figure of £79,806. The original scope has been subject to change and the original budget estimate was established before the current increase in construction labour and materials.

The best value tender return figure of £79,806, along with professional fees, surveys, contingencies has resulted in a budget requirement of £92,000 to replace the roof. Therefore an increase of £32,000 is being sought to enable the scheme to proceed.

3. BACKGROUND

The Mill Hill Community Centre roof is past its current life expectancy, the roof is prone to leaking during rainfall and water ingress has often resulted in the need to carry out repairs to the internal fabric of the building. The summer period would be the ideal time to re-roof the building.

4. KEY ISSUES AND RISKS

The building will remain operational during the re-roofing work, all works will be subject to the Construction Design and Management Regulations 2015. Operations will be managed accordingly throughout the project.

5. FINANCIAL IMPLICATIONS

A £32,000 increase in budget is being sought.

6. LEGAL IMPLICATIONS

NA

7. OPTIONS CONSIDERED AND REJECTED

There is no longer an option to undertake more repairs to the roof as roof repairs are no longer effective. The only way to ensure the building is wind and water resistant is to replace the roof.

Further information is available via the following link [] or from the report author

6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

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|------------------------------|--------------------|
| VERSION: | 1 |
| CONTACT OFFICER: | Rob Addison |
| DATE: | 09/05/2022 |
| BACKGROUND DOCUMENTS: | |

Signed: 

Director: Martin Eden

Date: 12 May 2022